

A large, stylized fish logo in shades of green and yellow, positioned on the left side of the page. The fish is facing right and has a circular eye. The background is a light green gradient.

Regular Meeting

September 16, 2020

CHEMEKETA COMMUNITY COLLEGE
4000 Lancaster Drive NE
Salem, Oregon

BOARD OF EDUCATION

Regular Meeting

September 16, 2020

CHEMEKETA COMMUNITY COLLEGE
4000 Lancaster Drive NE
Salem, Oregon

I. Administration Updates	4:30–5:25 pm	Web Conferencing
II. Regular Session	5:30 pm	Web Conferencing/Live Stream
A. Call to Order		
B. Roll Call		
C. Comments from the Public		
D. Approval of Minutes —Regular Board Meeting of July 22, 2020, Special Meeting of August 18, 2020, and Work Session of September 2 and 3, 2020.		1–13
E. Reports		
1. Reports from the Associations		
a. Samantha Brennan	Associated Students of Chemeketa (ASC)	14–15
b. Steve Wolfe	Chemeketa Faculty Association	16
c. Terry Rohse	Chemeketa Classified Employees Association	17
d. Marshall Roache	Chemeketa Exempt Employees Association	18–24
2. Reports from the College Board of Education		
F. Standard Reports		
1. Personnel Report		25–27
David Hallett, Vice President—Governance and Administration		
2. Budget Status Report		28–31
Miriam Scharer, Vice President/Chief Financial Officer		
3. Purchasing Report		33
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4. Capital Projects Report		34
Miriam Scharer, Vice President/Chief Financial Officer		
5. Chemeketa Cooperative Regional Library Service Report		35–37
Jim Eustrom, Vice President, Instruction and Student Services/ Campus President, Yamhill Valley		
6. Chemeketa Community College COVID-19 Health and Safety Operational Plan		38
Miriam Scharer, Vice President/Chief Financial Officer		

7. Recognition Report Jessica Howard, President/Chief Executive Officer	39–40
G. Separate Action	
1. Approval of Retirement Resolutions No. 20-21-01, Abigail “Abby” Hoffar; and No. 20-21-02, Virginia “Ginny” Gardiner David Hallett, Vice President—Governance and Administration	[20-21-110] 41–43
H. Action	
Consent Calendar Process (Items will be approved by the consent calendar process unless withdrawn at the request of a member of the board. Item or items requested to be removed by a member of the board will be removed from the consent calendar by the chairperson for discussion. A separate motion will then be required to take action on the item in question.)	
1. Approval of College Policies #3090—Employee Retirement Tuition Waiver Benefit; #3110—Exempt Employees: Definition; and #3310—Classified Personnel <u>Employees</u> : Definition David Hallett, Vice President—Governance and Administration	[20-21-111] 44–47
2. Approval of Contract Award for Vineyard Management Services Miriam Scharer, Vice President/Chief Financial Officer	[20-21-112] 48
I. Appendices	
1. Mission – Vision – Values – Core Themes	49
2. Campus Map	50–51
3. District Map	52
J. Future Agenda Items	
K. Board Operations	
L. Adjournment	

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Under college policies, equal opportunity for employment, admission, and participation in the college’s programs, services, and activities will be extended to all persons, and the college will promote equal opportunity and treatment through application of its policies and other college efforts designated for that purpose.

Persons having questions or concerns about Title IX, which includes gender based discrimination, sexual harassment, sexual violence, interpersonal violence, and stalking, contact the Title IX coordinator at 503.584.7323, 4000 Lancaster Dr NE, Salem, OR 97305, or <http://go.chemeketa.edu/titleix>. Individuals may also contact the U.S. Department of Education, Office for Civil Rights (OCR), 810 3rd Avenue #750, Seattle, WA 98104, 206.607.1600.

Equal Employment Opportunity or Affirmative Action should contact the Affirmative Action Officer at 503.399.2537, 4000 Lancaster Dr. NE, Salem, Oregon 97305.

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Minutes
September 16, 2020

APPROVAL OF BOARD MINUTES

Prepared by

Julie Deuchars, Executive Coordinator/Board Secretary
Jessica Howard, President/Chief Executive Officer

Minutes of the board meeting of July 22, 2020, Special board meeting of August 18, 2020, and board work session of September 2–3, 2020, are submitted for review by the board.

It is recommended that the College Board of Education officially approve the minutes of the above-referenced meetings as submitted.

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September 16, 2020

CHEMEKETA COMMUNITY COLLEGE

**BOARD OF EDUCATION
MEETING MINUTES**

July 22, 2020

I. EXECUTIVE SESSION

Ed Dodson, Chair, called Executive Session to order at 4:34 via Zoom. Executive Session was held in accordance with ORS 192.660(2)(h) legal rights.

Members in Attendance: Ed Dodson, Chair; Betsy Earls; Jackie Franke, Vice Chair; Ken Hector; Neva Hutchinson; Ron Pittman; and Diane Watson.

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer; David Hallett, Vice President, Governance and Administration; Jim Eustrom, Vice President, Instruction and Student Services/Campus President, Yamhill Valley Campus; and Miriam Scharer, Vice President/Chief Financial Officer.

Executive Session ended at 4:47 pm.

II. ADMINISTRATION UPDATES

Open session reconvened at 4:48 pm via Zoom. Updates were shared or discussed with the board on the upcoming board work session; college-issued technology for board members; update on international students' status; Title IX; Foundation update; COVID-19 Health and Safety Operational Plan; Equity Scorecard; and board agenda preview.

A recess was taken at 5:18 pm.

III. REGULAR SESSION

A. CALL TO ORDER

Ed Dodson, Chair, reconvened the board meeting at 5:30 pm via Zoom.

B. ROLL CALL

Members in Attendance: Ed Dodson, Chair; Betsy Earls; Jackie Franke, Vice Chair; Ken Hector; Neva Hutchinson; Ron Pittman; and Diane Watson.

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer; David Hallett, Vice President, Governance and Administration; Jim Eustrom, Vice President, Instruction and Student Services/Campus President, Yamhill Valley; and Miriam Scharer, Vice President/Chief Financial Officer.

Board Representatives in Attendance: Terry Rohse, Chemeketa Classified Association; and Marshall Roache, Chemeketa Exempt Association.

C. COMMENTS FROM THE PUBLIC

No comments were received.

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D. APPROVAL OF MINUTES

Ken Hector moved and Jackie Franke seconded a motion to approve the minutes of the regular board meeting of June 24, 2020, and the Special board meeting of July 8, 2020.

A roll call vote was taken, and the motion CARRIED unanimously.

E. REPORTS

Reports from the Associations

Ed Dodson welcomed the new association representatives. Steve Wolfe was unable to attend due to a back injury, but he will be the new Chemeketa Faculty Association president; Marshall Roache will be the new Chemeketa Exempt Association president; and a new student representative will start this fall. All reports from the employee associations stand as written. Terry Rohse said two classified employees; Gaelen McCallister and Craig Saunders, have been promoted to exempt positions.

Reports from the College Board of Education

Diane Watson attended a diversity workshop, and an Association of Community College Trustees (ACCT) diversity committee meeting via Zoom.

Neva Hutchinson attended a quarterly meeting with Jessica via Zoom.

Betsy Earls participated in several virtual West Salem Rotary meetings.

Jackie Franke attended the final farewell function for Jeannie Odle, participated in some strategic planning, quarterly meeting with Jessica, and attended the webinar "Elevating Equity and Inclusion in the Community College" which was very educational.

Ken Hector attended an executive committee meeting of the Foundation board, a Zoom meeting with Jessica and Rich Duncan regarding a Foundation matter, a quarterly Zoom meeting with Jessica, three webinars related to community colleges, and a monthly ACCT Public Policy and Advocacy committee meeting.

Ron Pittman participated in an update call with Paul Davis and Danielle Hoffman from the Yamhill Valley Campus.

Ed Dodson said the monthly activity report he submitted stands as written. Ed announced a good friend, Ernie Keller passed away. Ernie was an excellent board member from Columbia Gorge Community College, and served as president of the Oregon Community College Association (OCCA) board. He did an excellent job working with the 17 Oregon community colleges. Ernie touched a lot of people and will be missed.

Jessica Howard introduced Julie Deuchars, the new executive coordinator supporting the President's Office and Board of Education.

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F. INFORMATION

College Policy #3090, Employee Retirement Tuition Waiver Benefit; #3110, Exempt Employees: Definition; and #3310, Classified Personnel Employees: Definition.

Rebecca Hillyer reviewed the minor changes. Board action will be requested in September.

Equity Scorecard

Vivi Caleffi Pritchard said the report stands as written, and she highlighted some key points. This year's scorecard looks different. The format has been revised to be more visual and the data further disaggregated, including all reportable categories of self-identified race and ethnicity to align with best practices. In the scorecard, there are three vital categories of data that are routinely reported on; those categories are related to student access, retention, and completion. The first measure of student access compares the demographic makeup of the district with degree-seeking students. There is a large percentage of Chemeketa students who choose to not self-identify which makes it difficult to compare with the district. Chemeketa's percentage of Hispanic students has steadily increased over five years. On the other hand, the other minoritized populations remained the same and that is not a true representation of the district's population.

Alice Sprague spoke on another measure of access—workforce demographics. Alice said Chemeketa's faculty and staff are choosing to not self-identify as well. Some progress has been made over the years, but it has been slow. Faculty and staff self-identifying as Hispanic and Latino has remained steady and that's the same for the other minoritized populations. Alice also discussed the workforce statistics chart and the breakdown by each category, which is a different view from the previous one. Alice pointed out the most diverse group is the part-time hourly. Due to COVID-19, the part-time hourly has been highly impacted.

Vivi discussed the student retention rates chart. There is a significant gap in our ability to retain those that self-identify as black, Hawaiian, mixed and students who identify with more than one category.

The last chart refers to the achievement of a credential or transfer to a four-year institution. This cohort covers six years and examines how many students have completed a degree, credential, or transferred to a university. The numbers that self-identify as black and Hawaiian are not recordable because they are fewer than five. Also, while Hispanic students are doing well in graduating with a credential and comparable to white students, there is a significant gap in terms of transfer. Also, there is a larger gap for students identified as mixed. However, Asian students far outpace any race/ethnic group.

Neva Hutchinson asked Vivi about next steps. Vivi said the objective of looking at this data is to identify gaps, which really helps the college in targeting and identifying the best ways to promote parity. A lot of this work is being done already; however, it takes time to see the impact on students. Institutionalizing some of the best practices in highly successful grants are among the next steps.

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Neva said it would be nice to get a snapshot picture more often than once a year. It would be beneficial for the board to know what direction the college is heading due to this being a rapidly driving process.

G. STANDARD REPORTS

Personnel Reports

David Hallett said the report stands as written. David acknowledged and thanked all of the Human Resources staff members' extraordinary work during this time, which benefits every single employee.

Budget Status Report

Miriam Scharer reported due to the fiscal year ending on June 30, there isn't a budget status report. However, a preliminary budget status report will be shared in September, and the full report shared in December. In the Status of Investments, the interest rate will be dropping to one percent for July. Ken Hector asked what was done with the Bank of Nova Scotia note. Miriam said the funds were credited back to the college's bank account.

Purchasing Report

Miriam Scharer reported in July the college will release a request for proposal for vineyard management services at the Northwest Wine Studies Center. A recommendation for a contract award will be presented at the September board meeting.

Capital Projects Report

Rory Alvarez said the report stands as written. Ron Pitman asked for an update on the Ag building. Rory reported it is still on schedule. Jessica said a video is being created of the flying in of the mass timber panels, and she will share it with the board.

College Advancement Report April 2020–June 2020

David Hallett presented the Grant Activities and Foundation Quarterly reports and said Gaelen McCallister and Marie Hulett will report in the future. The grants department had another busy quarter and partnered with several faculty and staff to work on grant submissions. The grants ranged from small private foundations for direct student aid to large federal grants for staffing of students support positions. The CAMP program, which provides first-year student support to students from migrant and farmworker families, won a competitive award to continue the program for the 20th year. This award was only possible because of the performance points that the current director, Liliana Landa-Villalba, and her staff accumulated because of the excellent student outcomes. Last year, 98 percent of the cohort completed the first year and enrolled for the second year at Chemeketa. Successful programs like CAMP make grant acquisitions much easier.

David Hallett pointed out the Foundation was awarded a \$10,000 grant from Wells Fargo and a special COVID-19 response grant of \$19,000 from the Oregon Community Foundation. These two grants will be directed to the student relief fund, which is seeing an increase in activity during these times. Also, through the generosity and good will of former President Gretchen

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Schuetz, the George Floyd Memorial Scholarship was recently established. This scholarship will support students who demonstrate through personal experience and/or public commitment, a dedication to the interests of the black, indigenous, and people of color community.

Ken Hector stated that grants are such an integral part of the college and provide funding for a multitude of programs. He gave kudos to those who work on the grants, pointing out the amount of grants awarded over a three-month period, and recognized the myriad and time-consuming work that goes into putting together a grant application.

Spring Term Enrollment Report

David Hallett introduced Fauzi Naas, director of Institutional Research. Fauzi said the report stands as written and highlighted a few items. As shown on the first page of the report, Chemeketa is down 24 percent in total FTE due to COVID-19 and changing from face-to-face to remote learning. On the second page of the report, the year-to-date FTE encompassing summer, fall, winter and spring, was down only 12 percent overall.

Recognition Report

Jessica Howard acknowledged all the employees and events/activities in the written report.

H. SEPARATE ACTION

Approval of the Chemeketa Community College COVID-19 Health and Safety Operational Plan

Jessica Howard said the Chemeketa Community College COVID-19 Health and Safety Operational Plan is a requirement of the governor's Executive Order 20-28 and needs to be submitted to county health authorities, the Higher Education Coordinating Commission (HECC), and reviewed and approved by the College Board of Education. Following the September 1 deadline for these actions, Chemeketa is required to have this plan on the agenda for all board meetings in order to keep apprised of any changes to the plan.

Miriam Scharer reported the document was created and edited by a large cross section of the college. The first draft was initially created by John McIlvain, emergency and risk management manager, Regalada Lombardi, environmental, health and safety coordinator, and Gaelen McCallister, grants coordinator. The document was then reviewed by a contributor team and edited by a larger team that included faculty, classified and exempt employees, and a student whose names and roles are included in the report. The report was then reviewed by the Phased Reopening Chemeketa Task Team (PRCTT). Miriam thanked all of the contributors for the excellent work and very quick turnaround in reviewing and editing this document. A special thanks to John McIlvain for leading this work and leading the PRCTT. As required by the executive order, the plan was submitted to Marion, Polk and Yamhill health authorities. Once reviewed and approved by the board tonight, it will be submitted to HECC by September 1.

John McIlvain discussed the document structure and next steps. This is a living document that will be revised regularly as guidance and the pandemic situation changes; updates will be brought to board meetings for the foreseeable future. Once the board has approved the plan, it

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will be posted on the public website, shared with all employees, and will be a standard report on future board agendas.

Neva Hutchinson asked if this plan will require monthly board approval for the changes or if the changes will fit within the created document. John stated hopefully it will fit within the document; however, one of the challenges is the changing mandates and guidance that occur often but will flex as the situation changes. Neva thanked John for an amazing job.

Ron Pittman said he was impressed with the document, the breadth of items, and it was very comprehensive. The fact that as a non-technical person, it made sense. Ed Dodson agreed and said it was great work.

Jackie Franke moved and Ken Hector seconded a motion to approve the Chemeketa Community College COVID-19 Health and Safety Operational Plan.

A roll call vote was taken, and the motion CARRIED unanimously.

Approval of College Policy #1751, Sexual Harassment, Discrimination, and Misconduct

Rebecca Hillyer said there were extensive edits to this policy for two reasons. Last year the state of Oregon changed many of its rules and laws and wanted new policies in effect before the start of the school year in September. Also, the federal government changed its rules in May and substantially changed all the Title IX rules with regards to higher education and sexual harassment rules. The U.S. Department of Education wanted this policy passed and in effect by August 14. Rebecca recognized John Mathis and all of the work he did on this.

Ken Hector asked if this policy was being approved as presented or given the extensive changes to the document, approved as amended. Rebecca said it follows the standard approval policy.

Ken Hector moved and Neva Hutchinson seconded a motion to approve College Policy #1751, Sexual Harassment, Discrimination, and Misconduct.

A roll call vote was taken, and the motion CARRIED unanimously.

I. ACTION

Ron Pittman moved and Diane Watson seconded a motion to approve consent calendar items No. 1–6:

1. Approval of College Policies #3040, Salary; #3060, Access to Personnel Records; #3070, Inquiries for Employee Verification (Including Student Employees); and #3080, Employee Development [20-21-102]
2. Approval of College Policy #4040, Contracts for Courses and Services [20-21-103]
3. Approval of Adult High School Diploma Update for Year 2020–2021 [20-21-104]
4. Approval of Suspension of Traditional Health Worker Certificate of Completion [20-21-105]
5. Approval of Grants Awarded April 2020–June 2020 [20-21-106]
6. Acceptance of Program Donations April 1, 2020 through June 30, 2020 [20-21-107]

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A roll call vote was taken, and the motion CARRIED unanimously.

J. APPENDICES

College mission, vision, core themes and values; campus and district maps.

K. FUTURE AGENDA ITEMS

None were heard.

L. BOARD OPERATIONS

M. ADJOURNMENT

The meeting adjourned at 6:31 pm.

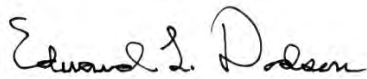
Respectfully submitted,



Board Secretary



President/Chief Executive Officer



Board Chair

September 16, 2020

Date

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September 16, 2020

CHEMEKETA COMMUNITY COLLEGE
SPECIAL BOARD OF EDUCATION
MEETING MINUTES
August 18, 2020

I. SPECIAL SESSION

A. CALL TO ORDER

Ed Dodson, Chair, called the special board meeting to order at 1:01 pm. The meeting was held remotely via Zoom, and it was live streamed and captioned.

Ed asked the board that during all board meetings, to leave microphones unmuted and say their name prior to asking questions and before motions and seconds. The board agreed to the changes.

B. ROLL CALL

Members in Attendance: Ed Dodson, Chair; Jackie Franke, Vice Chair; Ken Hector; Neva Hutchinson; Ron Pittman; and Diane Watson. Absent: Betsy Earls.

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer; David Hallett, Vice President, Governance and Administration; Jim Eustrom, Vice President, Instruction and Student Services/Campus President, Yamhill Valley Campus; and Miriam Scharer, Vice President/Chief Financial Officer.

Board Representatives in Attendance: Marshall Roache, Chemeketa Exempt Association; and Terry Rohse, Chemeketa Classified Association.

C. COMMENTS FROM THE AUDIENCE

None were heard.

D. STANDARD REPORT

Purchasing Report

Miriam Scharer reported an Invitation to Bid (ITB) for the Building 9 Mechanical Cooling System Replacement will be advertised in September. A recommendation for contract award will be made at the October board meeting.

E. ACTION

Approval of Contract Award for Diesel Building Remodel

Miriam Scharer reported an ITB for the Brooks Diesel Program Building Remodel was advertised on August 3, 2020. The college recommends the work be awarded, to RA Gray Construction LLC, Sherwood, Oregon, for a contract award of \$342,213. The contract is awarded contingent upon protests, and the protest period should end this week. Upon board approval and the end of the protest period, the notice to proceed will be given and the work can begin.

Ron Pittman moved and Diane Watson seconded a motion to approve the award of the contract for the Brooks Diesel Program Remodel to RA Gray Construction LLC, Sherwood, Oregon. A roll call vote was taken, and the motion CARRIED unanimously.

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F. FUTURE AGENDA ITEMS

None

G. ADJOURNMENT

The meeting adjourned at 1:17 pm.

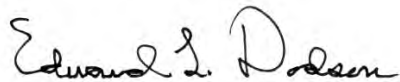
Respectfully submitted,



Board Secretary



President/Chief Executive Officer



Board Chair

September 16, 2020

Date

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September 16, 2020

CHEMEKETA COMMUNITY COLLEGE

**BOARD WORK SESSION
MEETING MINUTES**

September 2–3, 2020

The Board Work Session was held via Zoom on September 2–3, 2020. Ed Dodson, Chair, called the meeting to order on Tuesday, September 2, at 1 pm.

Members in Attendance: Ed Dodson, Chair; Betsy Earls; Jackie Franke, Vice Chair; Ken Hector (left at 1:45 pm); Neva Hutchinson; Ron Pittman; and Diane Watson.

College Administrators in Attendance: Jessica Howard, President/CEO; Jim Eustrom, Vice President, Instruction and Student Services/Campus President, Yamhill Valley Campus; David Hallett, Vice President, Governance and Administration; Miriam Scharer, Vice President, College Support Services; and Julie Deuchars, Board Secretary.

Guests: Julie Peters, Interim Dean, Academic and Organizational Effectiveness; Diane McLaran, Director of Community Relations; and Patrick O'Connor, Oregon Department of Employment.

Review Agenda and Board Notebook

Ed Dodson reviewed the agenda and the contents of the general information section of the resource binder. Ed thanked staff for the great job on the notebook, and he stated this is an excellent resource book and encouraged the board members to refer to it when needed.

Board Committee Assignments

The 2020–2021 Board Committee Assignments were reviewed with one change—Jackie Franke was added as an alternate on the Northwest Innovations Board. The committee assignments were affirmed.

2019–2020 Board Evaluation and Self-Assessment

David Hallett reviewed the compiled ratings and comments with the board and discussed a few areas that stood out. The board graded themselves harder than in the past years, and the scores and comments reflected the challenges COVID-19 has brought to their roles and abilities to interact with the community. Also, the board is invested in continuing to learn and find ways to adjust and adapt around issues of diversity, racial, and social justice.

The following areas discussed were Questions 5 and 8:

- Question 5 – There was discussion around the board's role in strategic planning due to it being done differently over the years, and the impact on feeling disconnected to what's going on at Chemeketa due to fewer meetings in the summer and COVID-19.
- Question 8 – The board requested earlier notice on the deletion of programs before it reaches the board approval stage. In the future, this will be discussed at agenda review.

Board Goals for 2019–2020

The board reviewed the four goals and made several changes. The goals will reflect how the board can support diversity, equity, and inclusion strategies; strategic direction of the college;

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continuing involvement with legislators, partners, community, and stakeholders; and work closely with the president. David Hallett will update the draft of board goals for next year and will share during administrative updates in September.

Board members were asked to send their individual goals for 2020–2021 to David or Julie by October 1, 2020.

Board Guiding Principles and Monitoring System Review

The board re-affirmed that the current guiding principles were still relevant and made no changes.

Local Industry Profile

Patrick O'Connor, regional economist with the Oregon Employment Department, used a PowerPoint presentation to share information on “A Look at the Mid-Valley and Future Workforce Needs.” Patrick shared a multitude of interesting graphs, pie and bar charts showing comparisons, historical trends, etc., covering local unemployment statistics for the college’s tri-county district (Marion, Polk, Yamhill) and statewide; labor force participation; job growth by industry; workforce needs; and demographics in the college’s district.

Recess

The meeting recessed at 3:47 pm.

Reconvene

The Board Work Session reconvened at 8:35 am on September 3 via Zoom, and the board did a quick reflection on the topics reviewed the day prior. Ken Hector left at 9:30 am and Jackie Franke stepped out from 10–11 am.

Additional Data and Priorities

Jessica Howard presented four topics to the board. The Campus Climate Survey; Real College Survey Report with Chemeketa data; Community College Survey of Student Engagement (CCSSE) Covid-19 Impact Survey; and national slides from the Aspen Institute. The board asked several clarifying questions on the slide presentations.

PLACEMAT

2019–2020 Review Results

Julie Peters reviewed the 2019–2020 results of the Placemat emailed to the board. Julie discussed each of the six strategic initiatives from the Placemat and detailed the activity timeline, exact language of the initiative, executive sponsors, current update, annual milestone status, and if the initiative is on-track, almost on-track, or delayed.

2020–2021 Approach

Jessica Howard shared a draft of a new version of the Placemat focusing on student success with three basic components consisting of guided pathways, access and equity, and academic excellence. The board members liked the draft version.

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BUDGET UPDATES
CARES Act Funding

Miriam Scharer discussed the CARES Act Funding. Chemeketa received three allocation grants for emergency financial aid student grants, institutional share, and minority serving institution.

Current Fiscal Year (2020–2021)

Miriam stated the budget report that will be presented to the board in September will show a preliminary ending fund balance, but it is still fluid, and adjustments are still being processed. A significant amount of money has been saved due to strategies that have been implemented including temporary workforce, furlough days, holding vacant positions, and eliminating travel since March. The budget carryover will be more than budgeted and will help offset the loss in tuition and fee revenue from this year, due to enrollment declines, and will prepare Chemeketa for potential cuts in the next biennium state allocation.

Next Biennium (2021–2023)

Miriam stated due to the state facing significant financial shortfalls, cuts will be implemented in community college budgets for the next biennium. Executive Team is looking at cost savings measures and options; and are mindful of impending cuts and the importance of communicating the budget forecast to employees so they are aware. The Oregon Community College Association (OCCA), along with community college presidents, continue to work hard to message the importance of community colleges in rebuilding the economy and hope for less of a reduction.

Chemeketa Longer-Term Planning; Bond Measure

Jessica Howard brought to the board's attention the opportunity to think about a bond measure in the next couple of years due to significant needs of Chemeketa in the future. Miriam Scharer gave an update on the financial aspects, and Diane McLaran discussed the planning timeline.

Visioning Activity

Board members provided input in small groups on the vision of Chemeketa in 2030. This activity will conclude during Administration Updates at the September 16, 2020, board meeting.

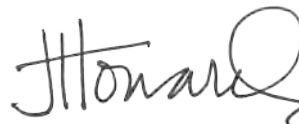
Adjournment

The meeting adjourned at 12:01 pm.

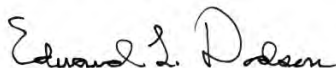
Respectfully submitted,



Board Secretary



President/Chief Executive Officer



Board Chair

September 16, 2020

Date

ASSOCIATED STUDENTS OF CHEMEKETA (ASC)

Prepared by

Samantha Brennan, ASC Executive Coordinator

ASC PAST EVENTS

ASC Zoom Listening Sessions

- ASC organized a Zoom open forum for students to log in from 10 am–3 pm if they needed assistance or for students to share their ideas around student success and Chemeketa services. Overall the open forum sessions were unsuccessful as there was very little student involvement.

Council of Clubs

- The annual spring term Council of Clubs meeting took place on May 8. Sam Brennan (Clubs Coordinator) and club representatives met to discuss club funding, duties, online learning adaptations and new paperwork changes.

Oregon Student Leadership and Activities Professionals (OSLAP) Leadership Conference

- The ASC team met with the Student Government teams of the various other community colleges in the State on September 9 through Zoom in order to learn leadership skills and make connections with various student leaders.

ASC CURRENT EVENTS

ASC training

- The new ASC team for the 2020–2021 academic year will be meeting over Zoom to learn their individual duties and responsibilities of being on the ASC team.

ASC FUTURE EVENTS

How to Navigate Campus Resources

- This is a Student Retention and College Life event that will reoccur twice on October 6, from 11 am–12 pm, and again from 2–3 pm. It will focus on campus resources and how to access them through the online learning platforms.

The Importance of Student Voters in Oregon

- This event will take place Wednesday, October 7, at 1 pm. It will be coordinated by ASC's Legislative Coordinator, Antonio Martinez. The event will help students learn their voting rights, as well as learn how to vote, and if they are registered to vote. The event will be over Zoom and take place for one hour.

LGBTQIA+ Gender vs. Sex and Pronoun Education

- This event will take place Wednesday, October 14, 1–2 pm. It will focus on the difference between gender and sex, and personal pronouns. ASC will be hosting a guest speaker, Peter Davis, Jr., D.B.H, to talk on the subject in a Zoom forum.

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COVID-19 and Women's Health

- Kellee Borsberry, an RN and the Clinical Services Manager & Infection Control Officer for Northwest Human Services in Salem has agreed to do a Zoom lecture on both COVID-19 and Women's Health on October 15, from 11 am–12 pm. This is a Student Retention and College Life event.

Mental Health

- This event is for students to learn about mental health issues, coping mechanisms and the resources Chemeketa offers students in regards to mental health. This Zoom event will take place October 20, from 11 am–12 pm. This is a Student Retention and College Life event.

Kahoot Trivia

- The ASC team is putting together a fun hour of trivia questions. Winners will receive a \$5 eGift card as a prize as well as an incentive to come to the event. The trivia event will take place October 21, at 1 pm on Zoom.

Q & A with the President

- ASC will be hosting an open forum for students to come talk directly with President Howard. They will be allowed to ask questions and learn more about what's going on at Chemeketa. The event will take place October 28, at 1 pm in a Zoom conference.

Post-Election Debrief

- ASC will be hosting an open forum for students to talk about the elections and hear about the election results, both federal and state. It will be a safe place for students to practice Civil Discourse and talk about their opinions. The debrief will be taking place November 4, at 1 pm.

Bingo!

- The ASC team will be hosting a bingo day as the last event of fall term. It will be done on Zoom and students will be able to win prizes. It will take place November 18, from 1–2 pm.

Council of Clubs

- The Council of Clubs will be an opportunity for student clubs' coordinators Josh Wray and Astra Underhill to meet with the individual clubs and allocate funds to clubs. The date and time are currently unknown.

ASC open meetings

- The Executive Coordinator, Samantha Brennan, has planned a monthly ASC meeting that is open to all Chemeketa staff and students. The students and staff will be welcomed to speaking at the meeting, and asking questions from their ASC team. The meeting will continue through fall, winter and spring terms.

CHEMEKETA COMMUNITY COLLEGE FACULTY ASSOCIATION (CFA)

Prepared by

Steve Wolfe, President—Chemeketa Faculty Association

NEW FULL-TIME FACULTY

Chemeketa welcomes seven new full-time faculty who were hired to begin teaching fall term. These faculty are:

- Beverly Coleman (Nursing)
- Ellen Griffith (Nursing)
- Kelsie Powell (Nursing)
- Kevin Ruby (Diesel Technologies)
- Robert Surton (Computer Science)
- Cynthia Tennant (Nursing)
- Denise Tufts (Nursing)

NEW COLLECTIVE BARGAINING AGREEMENT (CBA)

The CFA is happy to report that a new Collective Bargaining Agreement was ratified at a special meeting of the Board of Education in July. It is just a one-year agreement from July 1, 2020, through June 30, 2021.

OREGON EDUCATION ASSOCIATION (OEA) VIRTUAL SUMMER CONFERENCE

CFA President Steve Wolfe attended OEA's Virtual Summer Conference from July 28–30. Normally held at a hotel and conference center in Bend, due to Covid-19 this year's conference was the first one to be held virtually. Several hundred K-12 and community college teachers and union leaders participated in sessions ranging from expanding leadership to new hire outreach strategies to advanced member representation.

CHEMEKETA COMMUNITY COLLEGE CLASSIFIED EMPLOYEES ASSOCIATION (CCA)

Prepared by

Tim King, Director of Public Relations—Chemeketa Community College
Classified Employees Association

Mary Schroeder, External Vice-President—Chemeketa Community College
Classified Employees Association

Terry Rohse, President—Chemeketa Community College Classified Employees Association

WELCOME NEW CLASSIFIED EMPLOYEES AND NEW POSITIONS

- On August 24, 2020, Jasmine Grove was hired as Public Safety Officer I (Public Safety)
- On August 24, 2020, Cesar JR Caballero was hired as Public Safety Officer I (Public Safety)
- On August 24, 2020, Michael Wilson was hired as Public Safety Officer I (Public Safety)

The CCA hopes to have more information to share about these new employees soon.

CLASSIFIED COUNCIL WELCOMES NEW BOARD MEMBERS

In July, Kyle Anderson, Technology Analyst I (Information Technology) was inducted to the Board of Directors for the Chemeketa Classified Employees Association. Kyle will bring new energy to the previously vacant position of Director of Training. Anderson has had experience with training while in the Marine Corp and also as an IT Technician at Chemeketa.

Kyle previously served on the CCA Board of Directors and the council is happy to welcome him back. Kyle understands the ins and outs of working as a representative for CCA members and will provide training to help ensure a safe and respected place while working at Chemeketa. Kyle also serves as one of the trained classified representatives on the Classification Appeals Committee.

CHEMEKETA COMMUNITY COLLEGE EXEMPT ASSOCIATION

Prepared by

Lynn Irvin, Vice President—Chemeketa Community College Exempt Association
Marshall Roache, President—Chemeketa Community College Exempt Association

The 2020–2021 Exempt Association Board has submitted biographies for the board's information.

MARSHALL ROACHE, PRESIDENT



Marshall Roache came to Chemeketa in 2011 as an adjunct instructor in Criminal Justice. Since that time, he has served as adjunct, faculty, program chair, dean and currently as the Interim Executive Dean of Career and Technical Education.

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Marshall is committed to student success and employee development. He is married to Leslie Roache who is the Principal of Robert Frost Elementary in Silverton. He is the father of two children, Lucy who is 17 and Caymus who is 16. Marshall is an avid Oregon duck fan and a former wrestler for the university. When not at Chemeketa Marshall enjoys watching his children participate in sports and farming. He lives on a small farm outside Salem where he grows Christmas trees and raises chickens and turkeys. Marshall and Leslie are avid wine collectors and enjoy visiting the local vineyards in the area.

ADAM MENNIG, PAST PRESIDENT



Adam Mennig began working at Chemeketa in April 2012 as a grant funded Student Services Specialist. Since that time, he served in several positions focused on connecting CTE, Developmental Education, Student Services and the Workforce. Adam is passionate about increasing access and success for underrepresented student populations at Chemeketa, and currently serves as an Academic Coordinator focused on Vocational ESOL and other Integrated Education and Training programs.

Originally from Iowa, Adam holds a BA in History with a Secondary Teaching Endorsement, and a MS.Ed. in Student Affairs Administration from the University of Wisconsin—La Crosse. Before moving to Oregon, Adam taught at-risk high school students in Iowa, helping students to graduate and connect with education and the workforce. A bit of a political junkie, Adam worked on several local, state and national campaigns, and himself was elected to two terms on the K-12 Board of Education in Dubuque, Iowa.

Adam loves the outdoors, and a good road trip. He lives in Southwest Portland with his partner Sean and their dog and cat. Together they enjoy traveling the country and visiting family whenever possible.

MEGAN COGSWELL, PRESIDENT-ELECT



Megan Cogswell began at Chemeketa as an adjunct faculty member in 2011. She taught geography until starting as the Director of Apprenticeship in June 2016. Megan is passionate about introducing people to Registered Apprenticeship and other CTE opportunities. Megan, together with MVEC, started the Chemeketa Pre-Apprenticeship Program for high school students and, with Applied Technologies, developed the Trades Information Center in Building 33. Megan is a proud member of AAWCC. A lifelong Oregonian, Megan enjoys exploring the outdoors with her husband Paul, dog, and two adult sons. Megan also likes traveling internationally, especially to New Zealand, to visit family and re-enact Lord of the Rings scenes.

LYNN IRVIN, VICE PRESIDENT



Lynn has worked at Chemeketa since August 1998. Her current position is the administrative coordinator to College Support Services Division (CSSD).

An outgoing and very social person, she takes great pride in the many college endeavors and activities she has been involved in since coming to work at the college. She is especially proud to be involved in the American Association for Women in Community Colleges (AAWCC) organization and currently serves as past-president of the statewide chapter and is the Region 8 director on the national board. The Chemeketa chapter annually awards a student scholarship and offers professional development opportunities to employees. She coordinates the selection committee for the student scholarships for the exempt association and has served on the board for 18 years in every role, except treasurer.

She loves the lifelong learning environment that is a part of the college. She was honored to be selected as the American Association of University Women's Outstanding Graduate while attending Chemeketa.

Lynn is married to Bruce Irvin, who works at the college as the Veterans' Certifying Official and is extremely proud of her two children. Her son, Ross, graduated from Chemeketa's automotive program. He has a great career in the industry. He is married with three children and five grandchildren. Her daughter, Sara, is attending graduate school at Vanderbilt College in

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Nashville. Lynn has four great granddaughters and one great grandson! In her spare time, you will find her gardening, entertaining, or at the gym lifting weights and dancing her heart out. She recently started taking ballroom dance classes and loves the Samba! She is always looking for good books to read. Please give her a recommendation!

KATE HOERAUF, TREASURER



Kate Hoerauf works in the Financial Aid office on the Salem campus, and is committed to serving students and promoting student success. Kate and her husband Darrell, have one of the best kids ever—Brice is a junior at South Salem High and is looking forward to college and a successful career. Kate and her family enjoy traveling to the east coast to visit and spend time with her family. Away from her desk, she enjoys camping and exploring during the summer months in central Oregon. She also loves to find new foods/recipes to eat healthy and stay active. Kate loves to help others and appreciates every opportunity at Chemeketa and how important it is to help Chemeketa students succeed.

KAREN ALEXANDER, MEMBER-AT-LARGE



Karen Alexander began working at Chemeketa in 2016. She is originally from Illinois, where she earned her MA in Psychology from National Louis University. Karen currently serves as the Director of Student Accessibility Services and the Testing Center. Karen is passionate about providing access and support services to all students and is the current president of the Oregon Association for Higher Education and Disability (ORAHEAD). When not at Chemeketa Karen enjoys walking, Tai Chi, cooking, and spending time with family.

JULIE PETERS, MEMBER-AT-LARGE



Julie has had a connection with Chemeketa for more than 30 years. She was a student in the Mechanical Design program, graduating in 1987. After working locally in that field, she served as a member of the Drafting Technology Advisory Committee. Julie later taught Drafting courses first as an adjunct instructor, then full-time from 1998–2012. She joined the administration in 2012 to lead the Organizational Effectiveness department. This year she agreed to lead the college accreditation and assessment work as the interim Dean of Academic and Organizational Effectiveness.

Julie is a long-time resident of Oregon. She has a bachelor's degree in Business Management from Marylhurst University. Julie and her husband Allen have two grown children and three energetic grandchildren who live in Alaska. She and her husband enjoy cooking, walking, gardening and travel.

ANGELA ARCHER, MEMBER-AT-LARGE



Angela Archer began working at Chemeketa in December, 2017, as the TRIO SSS and DSSS Director. Angela grew up in Klamath Falls, Oregon, and while there earned a BS in Biology, later earning her Masters in Academic Advising from Kansas State University. She has a passion for working with TRIO students. As a former TRIO student herself, she understands the barriers that come with being first generation, low-income and a student with a disability, and is

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excited to help empower students to achieve their goals. Angela has three grown children, who are her passion, but she also enjoys being in the outdoors, playing games and spending time with family.

The exempt association has two new member-at-large board members, Grisha Alpernas and Stacey Wells. Their information will be shared in a future board report.

PERSONNEL REPORT

Prepared by

Alice Sprague, Associate Vice President—Human Resources
David Hallett, Vice President—Governance and Administration

NEW HIRES AND NEW POSITIONS

Cesar Caballero, Jr., Public Safety Officer I—Public Safety, College Support Services Division, replacement, 100 percent, 12-month assignment, Range B-2, Step 1.

Beverly J. Coleman, Instructor-Nursing—Health Sciences, Career and Technical Education Division, replacement, 100 percent, 10-month annualized assignment, Range F-9, Step 9.

Ellen M. Griffith, Instructor-Nursing—Health Sciences, Career and Technical Education Division, replacement, 100 percent, 10-month annualized assignment, Range F-9, Step 8.

Jasmine D. Grove, Public Safety Officer 1—Public Safety, College Support Services Division, new position, 100 percent, 12-month assignment, Range B-2, Step 1.

Kelsie E. Powell, Instructor-Nursing—Health Sciences, Career and Technical Education Division, replacement, 100 percent, 10-month annualized assignment, Range F-9, Step 7.

Kevin L. Ruby, Instructor-Diesel Technologies—Applied Technologies, Career and Technical Education Division, new position, 100 percent, 10-month annualized assignment, Range F-9, Step 6.

Barbara A. Russell, Manager-Human Resources Operations and Systems—Human Resources, Governance and Administration Division, replacement, 100 percent, 12-month assignment, Range C-3, Step 8.

Denise Tufts, Instructor-Nursing—Health Sciences, Career and Technical Education Division, replacement, 100 percent, 12-month annualized assignment, Range F-9, Step 9.

Michael T. Wilson, Public Safety Officer I—Public Safety, College Support Services Division, replacement, 100 percent, 12-month assignment, Range B-2, Step 4.

POSITION CHANGES

Patricia L. Antoine, Instructor-Sociology/Diversity—Education, Languages and Social Sciences, General Education and Transfer Studies Division, position changed from an 11-month assignment to a 10-month assignment.

Julio Cortez, Counselor-11 months—Counseling and Career Services, Student Development and Learning Resources Division, replacement, 100 percent, Range F-1, Step 15, from Counselor-10 months—College Access Programs, Student Development and Learning Resources Division.

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Karen D. Edwards, Instructor-Business Management Program—Business and Technology, Early Childhood Education and Visual Communications, Career and Technical Education Division, position has changed from an 11-month assignment to a 10-month assignment.

Christopher T. “Chris” Kato, Dean-Academic Development—Regional Education and Academic Development Division, replacement, 100 percent, Range D-4, Step 4, from Director-Adult Basic Skills—Academic Development, Regional Education and Academic Development Division.

Layli S. Liss, Associate Dean-Academic Innovation—General Education and Transfer Studies Division, replacement, 100 percent, Range D-2, Step 7, from Instructor-Reading/Study Skills—Academic Development, Regional Education and Academic Development Division.

Karl J. Meiner, Instructor-High School Programs—High School Partnerships, Regional Education and Academic Development Division, position has changed from an 11-month assignment to a 10-month assignment.

Adam J. Mennig, Director of Academic Transition Services—Academic Development, Regional Education and Academic Development Division, replacement, 100 percent, Range D-2, Step 5, from Coordinator-Integrated Education and Training—Academic Development, Regional Education and Academic Development Division.

Joleen M. Schilling, Instructor-Horticulture—Agricultural Sciences Technology, Regional Education and Academic Development Division, position has changed from an 11-month assignment to a 10-month assignment.

Mary Ellen Scofield, Program Review and Accreditation Specialist—Academic and Organizational Effectiveness Department, Instruction and Student Services Division, position has changed from an 11-month assignment to a 12-month assignment.

Veronica B. Sifuentez, Student Services Specialist—College Access Programs, Student Development and Learning Resources Division, position has changed from an 11-month assignment to a 12-month assignment.

Allison M. “Alli” Stewart Hull, HR Systems Analyst—Human Resources, Governance and Administration Division, replacement, 100 percent, Range C-2, Step 10, from Manager-HR Operations/Systems—Human Resources, Governance and Administration Division.

William A. Velez, Student Services Coordinator/Analyst I—Chemeketa Accelerated Pathways to Success (CAPS), Student Development and Learning Resources Division, lateral position change, 100 percent, Range C-1, Step 6, from Student Services Coordinator/Analyst I—International Programs, Student Development and Learning Resources Division.

Jamie E. Wenigmann, Director of Development—Foundation, Governance and Administration Division, replacement, 100 percent, Range D-1, Step 1, from Department/Project Coordinator/Analyst—Foundation, Governance and Administration Division.

Michael A. Withington, Instructor-Criminal Justice—Emergency Services, Career and Technical Education Division, position has changed from a 10-month assignment to a 12-month assignment.

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RETIREMENTS

Virginia E. "Ginny" Gardiner, Technology Analyst I—Advising, Student Development and Learning Resources Division, effective September 30, 2020.

Abigail "Abby" Hoffar, Dean-Academic Development—Regional Education and Academic Development Division, effective September 30, 2020.

SEPARATIONS

Emir Gonzalez-Navarro, Instructional Specialist—Correctional Education, Regional Education and Academic Development Division, effective August 11, 2020.

Emily J. Miller, Department/Project Coordinator/Analyst—Institutional Advancement, Governance and Administration Division, effective September 30, 2020.

Helen Morozewych, Public Safety Dispatcher—Public Safety, College Support Services Division, effective July 22, 2020.

Leah D. Schindler, Instructor-Nursing—Health Sciences, Career and Technical Education Division, effective August 31, 2020.

Rebecca T. Sparks, Instructor-Nursing—Health Sciences, Career and Technical Education Division, effective August 31, 2020.

Teresa Fry, Department Technician I—Student Accessibility Services, Student Development and Learning Resources Division, effective August 21, 2020.

BUDGET STATUS REPORT

Prepared by

Katie Bunch, Director—Business Services
Rich McDonald, Director—Budget and Finance
Miriam Scharer, Vice President/Chief Financial Officer

The financial reports of the general fund and investments for the period from July 1, 2020, through August 31, 2020, are attached.

The following items are included in the report:

- General Fund Revenue and Expense Statement
- General Fund Budget Status Report
- Status of Investments as of August 31, 2020

Chemeketa Community College
Statement of Resources and Expenditures
As of August 31, 2020

Fund 100000 - General Fund Unrestricted

	ADJUSTED BUDGET	YEAR-TO-DATE ACTUAL	% OF BUDGET	VARIANCE TO BUDGET
Resources:				
Property Taxes	24,050,000	158,490	0.66%	(23,891,510)
Tuition and Fees	24,010,000	7,419,050	30.90%	(16,590,950)
State Appropriations - Current	26,033,806	6,996,881	26.88%	(19,036,925)
State Appropriations - Carryover from FY20	8,816,194	8,816,194	100.00%	-
Indirect Recovery	1,890,000	217,316	11.50%	(1,672,684)
Interest	1,200,000	121,890	10.16%	(1,078,110)
Miscellaneous Revenue	460,000	53,423	11.61%	(406,577)
Transfers In	100,000	-	0.00%	(100,000)
Fund Balance	10,000,000	-	0.00%	(10,000,000)
Total Resources	96,560,000	23,783,244	24.63%	(72,776,756)
Expenditures:				
Instruction	36,666,945	2,322,533	6.33%	34,344,412
Instructional Support	13,196,315	1,366,630	10.36%	11,829,685
Student Services	8,547,451	1,163,733	13.61%	7,383,718
College Support Services	18,735,454	3,033,661	16.19%	15,701,793
Plant Operation and Maintenance	7,313,835	727,428	9.95%	6,586,407
Transfers and Contingency	10,600,000	792,993	7.48%	9,807,007
Total Expenditures	95,060,000	9,406,978	9.90%	85,653,022
Unappropriated Ending Fund Balance	1,500,000			

Chemeketa Community College
Budget Status Report
As of August 31, 2020

Fund 100000 - General Fund Unrestricted

Account	Account Description	Adjusted Budget	YTD Activity	Encumbrances	Available Balance
6110	Exempt Salaries	9,393,434.00	1,251,006.52	6,701,261.30	1,441,166.18
6120	Classified Salaries	13,342,498.00	1,605,498.15	8,769,652.90	2,967,346.95
6124	Part-Time Hourly & Student Wages	1,410,065.00	43,447.53	-	1,366,617.47
6130	Faculty Salaries	17,518,704.00	512,092.59	15,268,737.58	1,737,873.83
6132	Part-Time Faculty	6,973,969.00	604,347.82	64,750.82	6,304,870.36
6510	Fixed Fringe Benefits	10,127,376.00	1,459,296.22	-	8,668,079.78
6511	Variable Fringe Benefits	15,657,076.00	1,443,585.29	-	14,213,490.71
6512	Other Fringe Benefits	380,000.00	65,915.00	-	314,085.00
	Subtotal Personnel Services	74,803,122.00	6,985,189.12	30,804,402.60	37,013,530.28

9.34%

Account	Account Description	Adjusted Budget	YTD Activity	Encumbrances	Available Balance
710	Materials & Services	1,805,688.00	42,668.16	3,279.96	1,759,739.88
720	Equipment \$500-\$4,999	284,263.00	-	-	284,263.00
7300	Legal Services	106,176.00	-	41,800.00	64,376.00
7310	Insurance	619,162.00	578,552.50	-	40,609.50
7320	Maintenance	441,134.00	9,378.67	29,109.03	402,646.30
7330	Communications	948,439.00	89,752.73	-	858,686.27
7340	Space Costs	1,887,134.00	91,345.82	28,555.13	1,767,233.05
7350	Staff Development	126,991.00	3,735.63	-	123,255.37
7360	Travel	388,140.00	1,345.94	-	386,794.06
7370	Other Services	2,817,881.00	809,496.96	215,480.07	1,792,903.97
7550	Capital Outlay	231,870.00	2,519.41	14,273.51	215,077.08
8150	Transfers Out	5,600,000.00	792,993.00	-	4,807,007.00
8500	Contingency	5,000,000.00	-	-	5,000,000.00
	Subtotal Non-Personnel Services	20,256,878.00	2,421,788.82	332,497.70	17,502,591.48
	Report Totals	95,060,000.00	9,406,977.94	31,136,900.30	54,516,121.76

9.90%

STATUS OF INVESTMENTS AS OF AUGUST 31, 2020

<u>Oregon State Treasurer Investments</u>	<u>Investment Ending Date</u>	<u>Maturity Date</u>	<u>Amount Invested</u>	<u>Rate as of 8-31-2020</u>
Oregon Short-Term Fund - General	8-31-2020	On demand	\$19,103,572.66	1.00%
Oregon Short-Term Fund - Capital	8-31-2020	On demand	\$8,771,131.95	1.00%
<u>Other Investments</u>	<u>Investment Date</u>	<u>Maturity Date</u>	<u>Amount Invested</u>	<u>Yield</u>
Corporate Note – Toronto Dominion Bank	04-24-2019	09-17-2020	\$2,022,035.00	2.578%
Corporate Note – JP Morgan Chase	02-08-2019	10-15-2020	\$2,069,732.57	2.930%
Treasury Note – United States Treasury	11-18-2019	11-30-2020	\$2,027,908.52	1.548%
Corporate Note – Wells Fargo Bank	11-19-2019	12-07-2020	\$2,038,530.00	1.797%
Corporate Note – Westpac Banking Corp.	12-09-2019	01-25-2021	\$2,037,447.78	1.851%
Corporate Note – US Bank	12-09-2019	02-04-2021	\$2,047,433.33	1.828%
Treasury Note – United States Treasury	12-11-2019	03-31-2021	\$1,995,898.03	1.601%
Corporate Note – Royal Bank of Canada	12-09-2019	04-30-2021	\$2,045,933.33	1.774%
Corporate Note – Lloyds Bank	12-09-2019	05-07-2021	\$2,045,486.67	1.870%
Corporate Note – Walmart Inc.	12-20-2019	06-23-2021	\$2,074,589.17	1.647%
Corporate Note – Toyota Motor Credit Corp.	12-20-2019	07-20-2021	\$2,071,165.00	1.735%
Corporate Note – Microsoft Corp.	01-21-2020	08-08-2021	\$2,015,356.11	1.507%
Corporate Note – Shell International	01-21-2020	09-12-2021	\$2,016,661.67	1.622%
Treasury Note – United States Treasury	01-17-2020	10-31-2021	\$2,007,448.57	1.471%
Treasury Note – United States Treasury	01-17-2020	11-15-2021	\$2,060,271.92	1.473%

13 week Treasuries 0.11% as of 8/31/2020

Oregon Short-Term Fund is managed by the Oregon State Treasurer - also known as LGIP (Local Government Investment Pool).

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September 16, 2020

BUDGET STATUS REPORT

Prepared by

Katie Bunch, Director—Business Services
Rich McDonald, Director—Budget and Finance
Miriam Scharer, Vice President/Chief Financial Officer

Placeholder for the General Fund Revenue and Expense statement In-Progress for the period ending June 30, 2020.

Item pulled and moved to October 21, 2020 Board of Education Meeting Agenda

PURCHASING REPORT

Prepared by

P. Kevin Walther, Procurement Management Analyst
Miriam Scharer, Vice President/Chief Financial Officer

ON-CALL LOW VOLTAGE INSTALLATION SERVICES

An Invitation to Bid (ITB) for On-call Low Voltage Installation Services will be advertised in September in the *Daily Journal of Commerce*, on the college's Procurement Services Website, and on the State of Oregon Procurement Information Network (ORPIN). A recommendation for contract award will be made to the College Board of Education at its October meeting.

The intent of this ITB is to issue multiple contracts to qualified companies capable of providing all materials and services required for the installation of complete and fully functional permanent links between college buildings and the Information Technology (IT) infrastructure. Typical projects include installing fiber optic cable between buildings, installing internet cabling in pre-established cable raceways within the buildings, and assisting with the design of new cable raceways.

CAPITAL PROJECTS REPORT

Prepared by

Rory Alvarez, Director—Facilities and Operations
Miriam Scharer, Vice President/Chief Financial Officer

PLANNING AND PRE-PLANNING CAPITAL PROJECTS

- **Building 9 Chillers**
The college is working with Energy Trust of Oregon and RACI, an engineering consultant, on design documents so new chillers can be installed. This will include startup and new control wiring.

CURRENT AND COMPLETED CAPITAL PROJECTS

- **Agricultural Complex**
Construction began on schedule despite the challenges caused by COVID-19, with all contractors observing social distancing and personal protective equipment (PPE) requirements. Additionally, exterior/interior framing is near completion, as well as the roof is mostly dried in. The project continues to stay on schedule.
- **Diesel Program at Brooks Center**
Rezoning the property is complete and construction permits have been approved. RA Gray construction was the successful bidder and is scheduled to begin construction September 1, 2020, pending receipt of bonds. The project is currently scheduled for completion on November 25, with the majority of exterior work concluding the first week of October.
- **Woodburn Department of Human Services (DHS) Tenant Improvements**
Project is complete.

See Appendix–2; Campus Map pages 50–51.

CHEMEKETA COOPERATIVE REGIONAL LIBRARY SERVICE REPORT

Prepared by

Doug Yancey, Interim Executive Director—Chemeketa Cooperative Regional Library Service
Manuel Guerra, Executive Dean—Student Development and Learning Resources
Jim Eustrom, Vice President—Instruction and Student Services/
Campus President, Yamhill Valley

The Chemeketa Cooperative Regional Library Service (CCRLS) report addresses activities in four areas: CCRLS Advisory Council; Polk, Yamhill and Marion (PYM) Librarians' Association; CCRLS administration and automation; and statistics.

COUNCIL ACTIVITIES

The first meeting of the fiscal year was conducted via Zoom on September 9, 2020.

PYM LIBRARIANS' ACTIVITIES

PYM library directors held special meetings on July 9, and August 6. High-level topics included: logistics and practicalities of re-starting the CCRLS courier; changes to system settings to support the status of re-opened/re-opening libraries; status of open CCRLS positions; updating PYM by-laws to reflect meeting and voting remotely/electronically; service responses to changing COVID-19 conditions; future eCommerce possibilities; re-starting the resource-sharing 'bridge' between the College Library and public library members.

CCRLS ADMINISTRATIVE AND AUTOMATION

All CCRLS office staff continue to work remotely from home, per the College closure.

CCRLS Executive Director position: Two candidates participated in second-round interviews the week of June 8. The preferred candidate accepted an employment offer elsewhere. Another recruitment effort will occur late fall/early winter. In the meantime, Doug Yancey will continue to serve as Interim Executive Director.

Library System Coordinator position: This position was vacated with Janet Snowhill's retirement on June 30. The essential duties of this role have been temporarily assigned to Robena Barton, with assistance from Doug Yancey, Interim Executive Director.

The CCRLS courier service resumed its route on July 13. Working with library directors and the Phased Reopening Chemeketa Task Team (PRCTT), the courier is now able to move materials between libraries again. This is an opt-in service for individual libraries; a choice dictated by operational limits and their ability to meet essential safety protocols. The courier is running Monday–Thursday making 14–15 stops per day. A return to Monday–Friday service in October will be considered when a second driver returns from furlough.

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Interlibrary loan operations (borrowing and lending from libraries external to CCRLS) remain shuttered. The department is exploring options for returning to a limited form of this service in the fall. Full-service is unlikely to be restored until CCRLS staff are no longer working remotely.

Grand Ronde Tribal Library: The contract to add Grand Ronde as a new CCRLS member library is in place and an action plan is being developed for the on-boarding process.

E-rate reimbursement was received (based on eligible services from fiscal year 2019–2020). It is less than what was forecast in the fiscal year 2020–2021 budget, by approximately \$19K.

STATISTICS

SPRING 2020 QUARTER 4 (APRIL, MAY, JUNE)					
		Spring 2020 Quarterly	Spring 2019 Quarterly	Quarterly Percent change	FY 2019–20 totals
Counts					
Patron		251,185	250,489	0.28%	-
Non-resident		42,578	40,653	4.74%	-
CARE cards		18,927	18,976	-0.26%	-
Total Items		1,068,140	1,072,758	-0.43%	-
Circulation Statistics					
Checkouts	100%	47,675	875,543	-94.55%	2,531,632
Self-Check	23%	11,104	268,121	-95.86%	719,513
Non-resident cards	10%	4,982	118,217	-95.79%	342,787
CARE card	5%	2,518	62,916	-96.00%	176,906
Small library collection		83	1,038	-92.00%	3,371
Active Patrons		22,183	45,884	-51.65%	-
Holdings Filled		25,458	116,222	-78.10%	357,898
Interlibrary Loan					
Borrowed from outside		0	619	-100.00%	1,825
Loaned outside		0	1,366	-100.00%	3,287
Borrowed/Loaned within CCRLS		6,461	83,274	-92.24%	178,427
Online					
Telephone renewal logins		112	549	-79.60%	1,774
Mobile app catalog visits		27,873	47,863	-41.77%	201,581
Internet initiated catalog visits		2,461	6,183	-60.20%	271,768
CCRLS Catalog visits/sessions		84,085	187,306	-55.11%	557,761
CCRLS Catalog users		31,989	71,238	-55.10%	-
CCRLS Catalog searches		128,881	365,847	-64.77%	1,073,389
CCRLS Database use		27,735	12,813	116.46%	59,288
CCRLS provided eVideo use		14,525	2,031	615.16%	28,767
CCRLS provided eBook use		128,417	99,688	28.82%	444,576

Standard Report 5
September 16, 2020

Administrative	112	549	-79.60%	1,774
Telephone notices delivered	27,873	47,863	-41.77%	201,581
Text notices	2,461	6,183	-60.20%	271,768
Printed notices	84,085	187,306	-55.11%	557,761
CCRLS Help desk resolution	31,989	71,238	-55.10%	-
CCRLS Courier Deliveries	128,881	365,847	-64.77%	1,073,389
		2020	2019	Percent Change
Ready to Read				
Performances		n/a	80	-100.00%
Attendance		n/a	9,680	-100.00%

**CHEMEKETA COMMUNITY COLLEGE COVID-19
HEALTH AND SAFETY OPERATONAL PLAN**

Prepared by

John McIlvain, Manager—Emergency and Risk Management
Miriam Scharer, Vice President/Chief Financial Officer

As required by Governor Kate Brown's Executive Order 20-28, each public university and community college must develop a written campus health and safety plan describing how the institution will comply with the requirements. The College Board of Education must regularly review the plan that was approved at the July 22, 2020 board meeting. It was subsequently submitted to the local health authority and the Higher Education Coordinating Commission. Updates and amendments, if any, will be presented to the board at the September board meeting.

RECOGNITION REPORT

Prepared by

Jessica Howard, President/Chief Executive Officer

I would like to recognize the following for recent contributions to Chemeketa and to their professions.

Thanks to DAVID ABDERHALDEN, KYLE ANDERSON, DEE DIXON, JAMES BERNDT, JASON COLLMANN, JIM EUSTROM, RENATO FEIJO, MICHAEL HENDERSON, DAVE HORTON, HECTOR LOPEZ-DELGADO, SAM KIRBY, TOM KOPECKI, JOHN MCILVAIN, JEFF MOORE, CHAD ROBERTSON-JONES, CRAIG SAUNDERS, MARIA SEGURA, JOHN THOMAS, PUBLIC SAFETY officers and dispatchers, and countless others for their tremendous effort and hard work in preparing Chemeketa facilities for emergency personnel related to the ongoing firefighting effort. (*Core Theme: Community Collaborations—Instruction, training, and workforce development are provided through collaboration with education partners, businesses, and community groups.*)

Thanks to Facilities and Information Technology staff KYLE ANDERSON, JAMES BERNDT, CAROLE BERKEY, ROBERT DAHL, JONATHAN DALKE, DEE DIXON, RENATO FEIJO, KEN GALLAGHER, CHAD JONES, JACK JONES, JEFF MOORE, CRAIG SAUNDERS, JONATHON SOWERBY, JOSH VIRREA, CHRISTINA WALKER, and CAMERON WALTHER for their tremendous help in addressing the water leak in Building One. (*Core Theme: Community Collaborations—Instruction, training, and workforce development are provided through collaboration with education partners, businesses, and community groups.*)

GRECIA GARCIA PEREZ, student services coordinator, co-authored a journal article "Building Bridges with Latina/o Parents: Lessons from a College Access Program," published in the Journal of Latinos and Education. The article addresses Latina/o parent engagement in the college-going process of Latina/o students, and draws upon in-depth focus group interviews with Latina/o parents whose children are enrolled in a college access program. This research is based on a collaborative project with the University Scholars Program, a college access program that serves middle and high school students who will be the first in their families to attend college. The article can be found at <https://www.tandfonline.com/doi/full/10.1080/15348431.2020.1794874> (*Core Theme: Access—A broad range of educational opportunities and workforce training is provided to students in pursuit of their goals.*)

JAMES R. GAPINSKI, writing tutor supervisor, recently published his third book "Fruit Rot" published by Etchings Press at the University of Indianapolis. Virtual readings for an upcoming book tour will be scheduled in the near future. (*Core Theme: Access—A broad range of educational opportunities and workforce training is provided to students in pursuit of their goals.*)

The community is experiencing unprecedented levels of need from food, to mental health, to internet access. A cross-functional team of the college came together to curate a list of campus and community resources available in Chemeketa's tri-county district. Thanks to PAUL ADARR, VIVI CALEFFI PRICHARD, GRECIA GARCIA PEREZ, KATE HOERAUF, ANGELICA MACIAS,

Standard Report-7
September 16, 2020

ADAM MENNIG, YESICA NAVARRO, KAREN STEVENS, and KARA STONE for responding to the needs of the community. *(Core Theme: Community Collaborations—Instruction, training, and workforce development are provided through collaboration with education partners, businesses, and community groups.)*

Due to COVID-19, Wine Studies students were unable to be on campus to help with bottling wine. The bottling company cancelled the bottling truck in the spring, so the Wine Studies program staff stepped in to bottle wines by hand. This year Pinot Noir, Mouvedre, red table wine, Pinot Gris, Pinot Blanc, Viognier, and Rose were bottled. Wine can now be purchased from Chemeketa Cellars for delivery or pick up. Thanks to ERIC AEBI, BRYAN BERENQUER, JOHNNY BROSE, MEGAN JENSEN, and HOLLY NELSON for helping get Chemeketa's award-winning wines in the bottle. *(Core Theme: Academic Quality—Quality programs, instruction, and support services are provided to students.)*

MIRIAM SCHARER, Vice President/Chief Financial Officer, has been selected to participate in the National Association of College & University Business Officers (NACUBO) Ascendium Student Success Grant as a HUB Leader. The group will play a key role in helping to create financial higher education business models that reduce the barriers to student success and focus on building sustainable approaches to serving students who may be underrepresented by traditional institutional financial operating models. The grant will fund work with institutions that enroll high percentages of students who are typically underserved, including community colleges, smaller, rural institutions, and small to mid-size regional public institutions. Work will also include an examination of federal and state policies that impact student success and equity issues. The project team expects to gather insights from approximately 100 institutions and present the findings in July 2021. *(Core Theme: Community Collaborations—Instruction, training, and workforce development are provided through collaboration with education partners, businesses, and community groups.)*

Separate Action-1
September 16, 2020

**APPROVAL OF RETIREMENT RESOLUTIONS
NO. 20-21-01, ABIGAIL “ABBY” HOFFAR; AND
NO. 20-21-02, VIRGINIA E. “GINNY” GARDINER
[20-21-110]**

Prepared by

David Hallett, Vice President—Governance and Administration

The College Board of Education honors employees who retire after years of service to the college. Attached are resolutions honoring Abigail “Abby” Hoffar and Virginia E. “Ginny” Gardiner who retire effective September 30, 2020.

It is recommended that the College Board of Education adopt Resolution No. 20-21-01, Abigail “Abby” Hoffar; and No. 20-21-02, Virginia E. “Ginny” Gardiner.

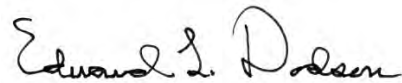
Separate Action-1
September 16, 2020

**RETIREMENT RESOLUTION NO. 20-21-01
ABIGAIL "ABBY" HOFFAR**

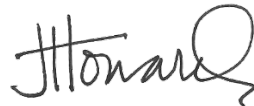
WHEREAS, Abigail "Abby" Hoffar began her 13-year, 1-month association, as a salaried employee, with Chemeketa Community College in August, 2007; and

WHEREAS, Abigail "Abby" Hoffar gave dedicated service to Chemeketa Community College currently as Dean-Academic Development, Regional Education and Academic Development Division; therefore,

BE IT RESOLVED, that upon her retirement date of September 30, 2020, the College Board of Education hereby honors and commends Abigail "Abby" Hoffar for her loyalty, dedication and personal commitment to Chemeketa Community College.



Ed Dodson
Board Chairperson



Jessica Howard
President/Chief Executive Officer

**RETIREMENT RESOLUTION NO. 20-21-02
VIRGINIA E. "GINNY" GARDINER**

WHEREAS, Virginia E. "Ginny" Gardiner began her 5-year, 3-month association, as a salaried employee, with Chemeketa Community College in July, 2015; and

WHEREAS, Virginia E. "Ginny" Gardiner gave dedicated service to Chemeketa Community College currently as Technology Analyst I, Advising Department of Student Development and Learning Resources Division; therefore,

BE IT RESOLVED, that upon her retirement date of September 30, 2020, the College Board of Education hereby honors and commends Virginia E. "Ginny" Gardiner for her loyalty, dedication and personal commitment to Chemeketa Community College.



Ed Dodson
Board Chairperson



Jessica Howard
President/Chief Executive Officer

**APPROVAL OF COLLEGE POLICIES #3090—EMPLOYEE RETIREMENT TUITION
WAIVER BENEFIT; #3110—EXEMPT EMPLOYEES: DEFINITION; AND
#3310—CLASSIFIED PERSONNEL EMPLOYEES: DEFINITION
[20-21-111]**

Prepared by

Rebecca Hillyer, General Counsel
David Hallett, Vice President—Governance and Administration

EMPLOYEE RETIREMENT TUITION WAIVER BENEFIT—POLICY #3090

This policy was last reviewed by the board in June 2017. The last sentence has been stricken at the suggestion of Human Resources since this topic is not mentioned in any of the college's collective bargaining agreements.

EXEMPT EMPLOYEES: DEFINITION—POLICY #3110

This policy was last reviewed by the board in June 2017. The first sentence is rearranged for clarity with no changes in the meaning of the policy.

CLASSIFIED PERSONNEL EMPLOYEES: DEFINITION—POLICY #3310

This policy was last reviewed by the board in June 2017. The only change is to strike the word "personnel" and substitute the word "employee" to be consistent with other policies.

For the above noted policies, the new language is underlined and the former language has been stricken with lines through the text. These policies were reviewed by the President's Advisory Council.

It is recommended that the College Board of Education adopt college policies #3090—Employee Retirement Tuition Waiver Benefit; #3110—Exempt Employees: Definition; and #3310—Classified Personnel Employees: Definition to become effective immediately.

College Personnel Series—3000

EMPLOYEE RETIREMENT TUITION WAIVER BENEFIT

Retiring Chemeketa Community College employees with five or more years of service may continue to receive college tuition waiver benefits for two academic terms following the date of retirement. ~~Tuition will be waived the rate specified in the appropriate collective bargaining agreement from which the employee retired.~~

October 23, 1991

Adopted College Board of Education

April 19, 2006; September 15, 2010; June 25, 2014;
June 28, 2017

Revised College Board of Education

Personnel Series—3000

EXEMPT EMPLOYEES: DEFINITION

Annually Exempt employees are annually contracted Chemeketa Community College employees who are excluded from collective bargaining by provision of collective bargaining law, the Oregon Employee Relations Board rulings, or college recognition.¹

See Policies #3120, #3130, #3140 and #3150 for the classifications for college exempt employees.

July 17, 1985
Adopted College Board of Education
April 19, 2006; December 15, 2010;
July 16, 2014; June 28, 2017
Revised College Board of Education

¹ ORS 243.650

Personnel Series—3000

CLASSIFIED ~~PERSONNEL~~ EMPLOYEES: DEFINITION

Classified ~~personnel~~ employees as defined by Article 1 of the Classified Employees Collective Bargaining Agreement¹ are employed by Chemeketa Community College to perform support services in a non-exempt or non-faculty capacity.

July 17, 1985
Adopted College Board of Education
April 19, 2006; November 21, 2012;
January 18, 2017
Revised College Board of Education

¹ Collective Bargaining Agreement between Chemeketa Community College District Board of Education and Chemeketa Community College Classified Employees Association—July 1, 2019–June 30, 2022.

**APPROVAL OF CONTRACT AWARD FOR VINEYARD MANAGEMENT SERVICES
[20-21-112]**

Prepared by

P. Kevin Walther, Procurement Management Analyst
Miriam Scharer, Vice President/Chief Financial Officer

VINEYARD MANAGEMENT SERVICES

A Request for Proposal for Vineyard Management Services was advertised on the college's Procurement Services Website and the State of Oregon Procurement Information Network (ORPIN) on August 6, 2020.

One proposal was received and opened immediately following the solicitation closing on August 19, 2020, at 2 pm. The firm that submitted the proposal was:

Atlas Vineyard Management, Rickreall, OR

The proposal was determined to be responsive and subsequently evaluated in accordance with the solicitation document's evaluation criteria. Some of the evaluation criteria included: Experience with managing a teaching vineyard; experience managing vineyards following both the LIVE (Low Input Viticulture and Enology) and the Oregon Department of Agriculture-National Organic Program guidelines; the ability to broker excess grapes; and the firm's background, history and performance.

It is recommended that the College Board of Education approve the award of the contract for Vineyard Management Services, to Atlas Vineyard Management, Rickreall, OR, the most responsive and responsible proposer, for a period not to exceed five years, for an estimated contract value of \$280,000.

MISSION • VISION • CORE THEMES • VALUES

MISSION *(Our purpose)*

Chemeketa provides opportunities for students to explore, learn, and succeed through quality educational experiences and workforce training.

VISION *(What is accomplished by carrying out our mission)*

Chemeketa will be a catalyst for individuals, businesses, and communities to excel in diverse and changing environments.

CORE THEMES *(Manifests essential elements of the mission and collectively encompass the mission)*

Academic Quality – Quality programs, instruction, and support services are provided to students.

Access – A broad range of educational opportunities and workforce training is provided to students in pursuit of their goals.

Community Collaborations – Instruction, training, and workforce development are provided through collaboration with education partners, businesses, and community groups.

Student Success – Students progress and complete their educational goals.

VALUES *(How we carry out our work; desired culture; our beliefs)*

Collaboration – We collaborate to ensure purposeful, effective programs and services that support all students. We welcome diverse perspectives and encourage the free exchange of ideas.

Diversity – We are a college community enriched by the diversity of our students, staff, and community members. Each individual and group has the potential to contribute in our learning environment. Each has dignity. To diminish the dignity of one is to diminish the dignity of us all.

Equity – We promote a just and inclusive environment in which all individuals receive equitable support to reach their full potential. We do this through fair treatment, access, opportunity, and advancement for all, aiming to identify and eliminate barriers that have prevented the full participation of some groups.

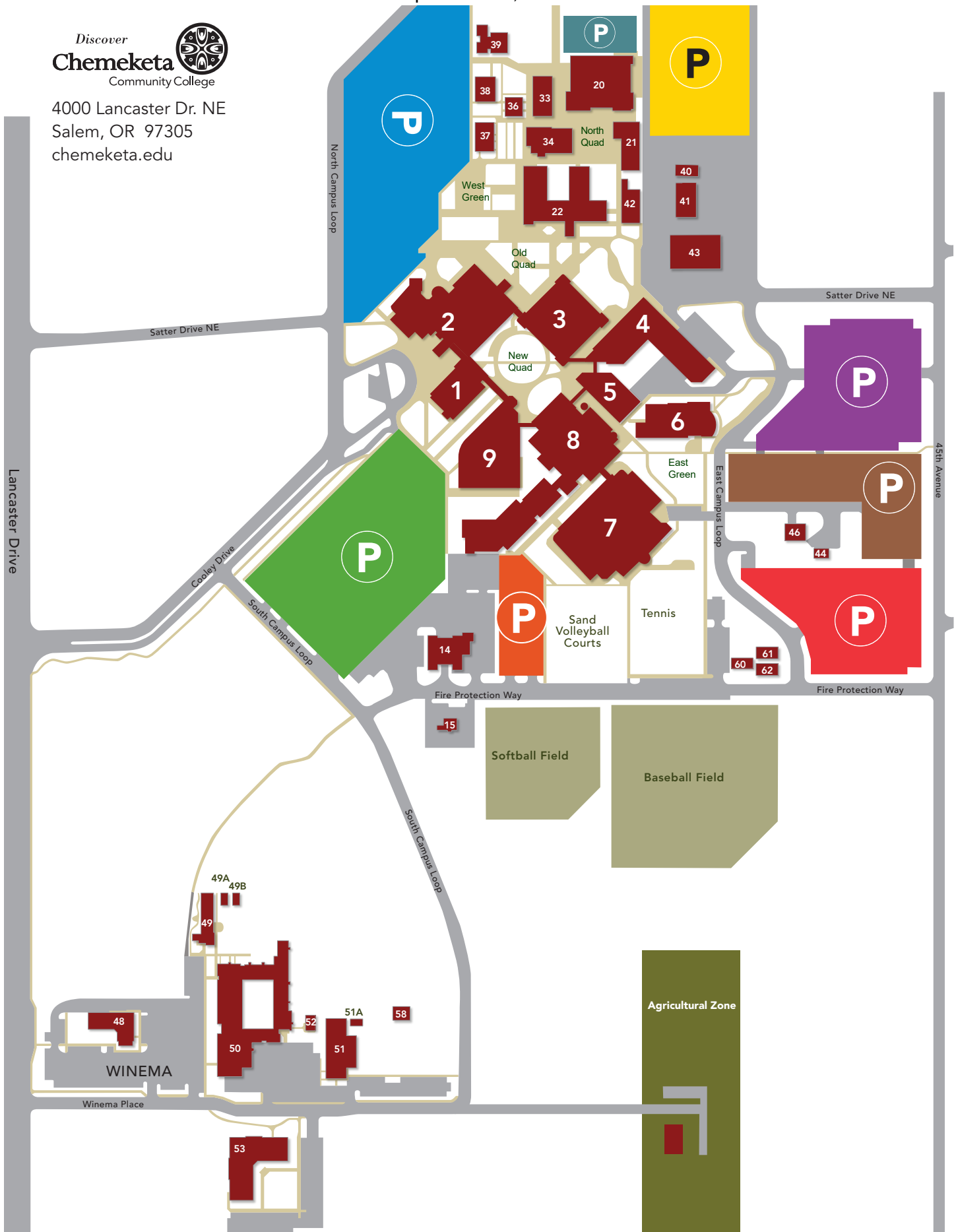
Innovation – We innovate through reflection, analysis, and creativity. We design quality instruction, programs, and services to prepare students to meet the changing needs of our communities in a global society.

Stewardship – We act with personal and institutional accountability for the responsible use of environmental, financial, and human resources to meet the needs of current students without compromising the needs of future generations of students.

Appendix-2
September 16, 2020



4000 Lancaster Dr. NE
Salem, OR 97305
chemeketa.edu



Appendix-2 September 16, 2020

Salem Campus

Building and Primary Function(s)

- 001 1st Floor: Bookstore,
- 001 2nd Floor: Faculty Offices
- 002 1st Floor: Advising & Counseling;
Career Center; Convenience
Store; **Student Accessibility
Services**; Food Court; Information
Center; Multicultural Center;
Planetarium; Public Safety;
Student Retention & College Life;
Student Support Services; Testing
Services
- 002 2nd Floor: Business Services; CAMP;
Chemeketa Completion Program;
Enrollment Center; Graduation
Services; Financial Aid; TRiO; Talent
Search; Upward Bound; Tutoring
Services; Veteran's Services; College
Support Service's; Human Resources;
Presidents Office; Public Information,
Marketing and Student Recruitment.
- 003 1st Floor: Gretchen Schuette Art
Gallery; Classrooms;
- 003 2nd Floor: Classrooms; Math Learning
Center; Instruction and Student
Services, Placement Testing
- 004 1st Floor: Automotive Program;
Electronics Program
- 004 2nd Floor: Visual Communications;
Robotics; Eletronics & Networking
Programs
- 005 1st Floor: Art Classrooms;
- 005 2nd Floor: Classrooms
- 006 1st Floor: Auditorium; Classrooms
- 006 2nd Floor: Classrooms; Employee
Development
- 007 Gymnasium; Physical Education
Classrooms
- 008 1st Floor: Dental Clinic; Health &
Science Classrooms;
- 008 2nd Floor: Health & Science
Classrooms
- 009 1st Floor: Classrooms; **The Center
for Academic Innovation; Academic
Effectiveness**; Scheduling; Television
Studio
- 009 2nd Floor: Library; Writing Center;
Computer Lab; Study Rooms
- 014 Public Safety
- 015 Burn Tower
- 020 Drafting; Engineering; Machining
Program
- 021 Welding Program
- 022 Academic Development; HEP;
Information Technology
- 033 Apprenticeship Program
- 034 Conference Rooms; SOAR
- 037 Faculty Offices
- 038 Faculty Offices; Occupational Skills
Training; Cooperative Work Experience
- 039 Child Development
- 040 Facilities & Operations
- 041 Facilities & Operations

- 042 Catering Kitchen; Northwest
Innovations
- 043 Copy Center; Mail Room; Recycling
- 044 Horticulture Potting Shed
- 045 Activity Field
- 046 Greenhouse
- 048 Conference Rooms; MaPS Credit
Union; Winema Market & Deli
- 049 Mid-Willamette Education Consortium,
Youth GED Options
- 050 High School Partnerships
- 051 Winema High School; Robotics; Lab
- 052 Classrooms
- 053 Department of Human Services
- 058 Facilities & Operations Annex
- 060 Agriculture Sciences
- 061 Classrooms
- 062 Classrooms

Area or Service—Building/Room

- General Information
(Welcome Center)—2/110
- Public Safety—2/173—503.399.5023
- Academic Development—22/100
- Instructional & Student Services—3/272
- Admissions—2/200
- Advising—2/110
- Art Gallery—3/122
- Auditorium—6/115
- Boardroom—2/170
- Bookstore—1/First Floor
- Business Services—2/202
- Chemeketa Cooperative Regional Library
Service—9/136
- Computer Labs, Library—9/Second Floor
- Convenience Store—2/180
- Cooperative Work Experience—38
- Dental Clinic—8/101
- Executive Dean of Students—3/272
- Disability Services—2/174
- Employee Development Center—6/218b
- English for Speakers of Other
Languages—22/100
- Enrollment Center—2/200
- Extended Learning—3/252
- Financial Aid—2/200
- First Aid—2/173
- Food Service—2/First Floor, 8, & 48
- GED—22/100
- Gymnasium—7
- Human Resources—2/214
- International Programs and Study
Abroad—2/174
- IT Help Desk—9/128
- Career Center—2/115
- Library—9/Second Floor
- Lost & Found—2/173

- Mail Room—43
- Multicultural Center—2/177A
- Northwest Innovations—42
- Online Courses—9/106
- Parking Permits—2/173
- Planetarium—2/171
- Posting Notices on Campus—2/176
- President's Office—2/216
- Public Information—2/208
- Registration—2/200
- Student Center—2/179
- Student Clubs—2/176
- Student Identification Cards—1/First Floor
- Student Accessibility Services—2/174**
- Study Skills—2/210
- Testing Center—2/101 (Testing
Annex—3/267)
- Transcripts—2/200
- Transfer Information—2/110
- Tutoring Center—2/210
- Vending Machine Refunds—Bookstore
- Veterans' Services—2/200
- Writing Center—9/210

Instructional Department Offices

- Dental Programs—8/109
- eLearning & Academic Technology—9/106
- Emergency Services—19
- Health, & Human Performance—7/103
- Health Sciences—8/114
- Humanities & Communications—1/204
- Applied Technologies—20/203
- Math, Science—9/105
- Agricultural Sciences—60
- Nursing—8/113
- Pharmacy Technology—8/113
- Social Science, Business and Human
Services—1/204 Tech Hub—9/106

Restrooms

SINGLE OCCUPANCY

- Building 2—First floor
- Building 4—Second floor
- Building 5—Second floor
- Building 6—First floor
- Building 8—First floor
- Building 20—First floor

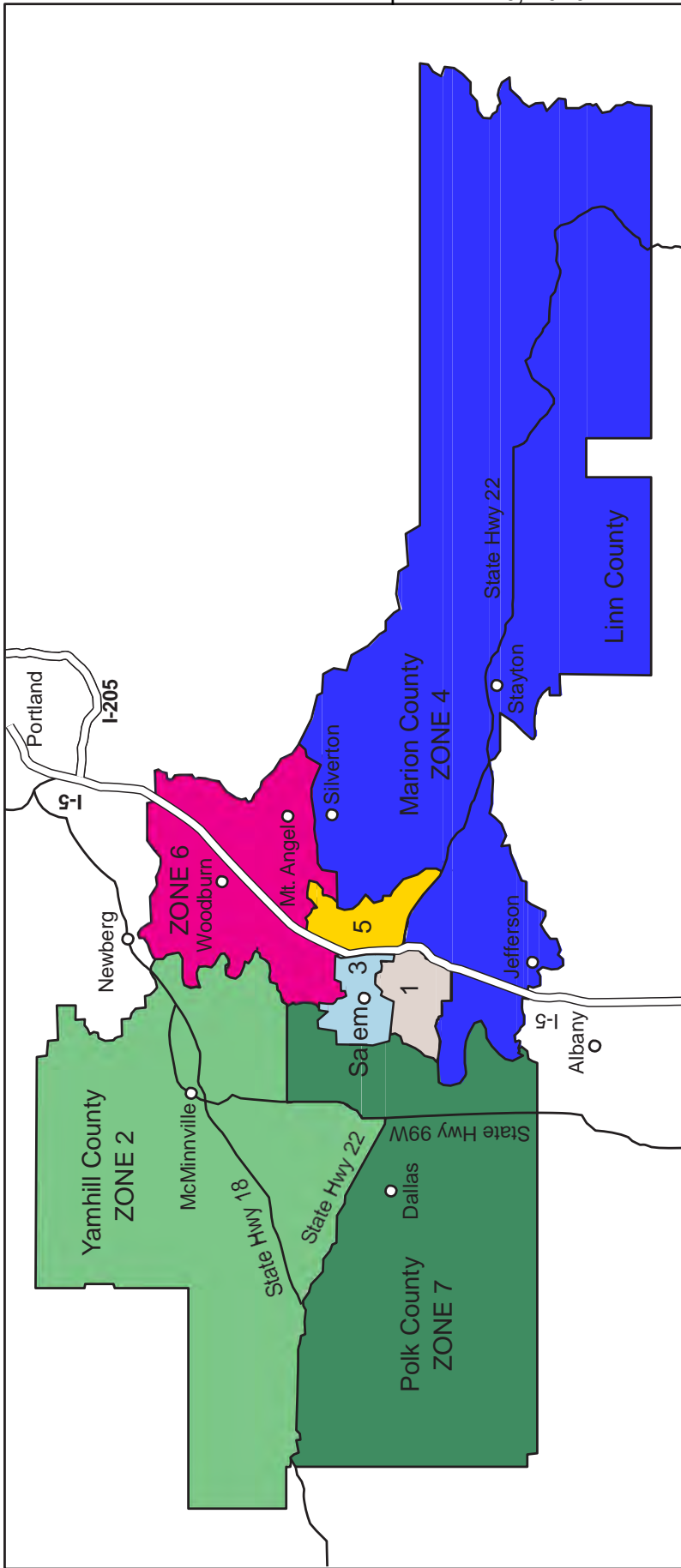
- Building 36—First floor
- Building 37—First floor
- Building 38—First floor
- Building 40—Second floor
- Building 50—First floor
- Building 51—First floor

MOTHER'S ROOM

- Building 2—First floor
- Building 8—First floor
- Building 20—Second floor
- Building 40—Second floor



Chemeketa Community College
District Boundary and Board Zones



Board Members

ZONE 1	Ed Dodson, Chair 2020–2021
ZONE 2	Ron Pittman
ZONE 3	Neva Hutchinson
ZONE 4	Ken Hector
ZONE 5	Jackie Franke, Vice Chair 2020-2021
ZONE 6	Diane Watson
ZONE 7	Betsy Earls